

Information sheet for ICSA Part time Courses

1 Time Table for Saturdays

Starting at 9.00 1 Corp Governance 2 Corporate Law 3 Corporate Secretarial Practice
Starting at 12.00 4 Applied Business Law 5 Financial Reporting & Analysis. 6 Strategy
 in Practice 7 Financial Decision Making 8 Final case Study

2 Session Dates

2nd Semester 2017 Start on 1st July and End on 24 November 2017

1st Semester 2018 Start on 20th January and end on 2nd June 2018

Tuition in Level 2 as from the Saturday following release of Exam results

3 Tuition Fees Modules 1 to 7 Rs 8 000 /module
 Module 8 Rs 9 000 for Belstar Students
 Rs 12 000 for New Student

4 Payment facilities are available for ONE Module only
 Applicants must be already registered with ICSA see 9b
 should not be benefitting from discounts see 5
 must collect and complete the application form for payment facilities

5 A Discount of 50% is granted to a student who repeats a module **PROVIDED**
 1 he was enrolled for that Module at Belstar during the preceding 12 months
 2 fees were fully paid and on time during that previous enrolment

6 Liability for Tuition Fees

Please note that once enrolled a student is liable for the Full fees. Dropping out does not in any way mitigate this liability However a written notification of intention to drop with explanations of the reasons thereof may allow management to apply some discretion for a waiver of liability and a part refund

7 Registering with ICSA through Belstar Centre

You can avoid the hassle of having to go to the bank to prepare a draft and then go to Port Louis to deliver your documents and a draft it to ICSA office.

You can obtain from Belstar Administration the application form, complete it and remit it with Rs10 000 in cash. You will be issued a receipt.

After payment to ICSA, adjustments due to exchange rates will be effected. Details of all transactions will be posted on the Notice Board. Students will be refunded excess or claimed short payment if any

8 Sponsored Students should submit G1 forms to HRDC BEFORE course starts

9 Documents to enclose with your enrolment form

(a) All Students 1 Copy of National Id card 2 Photocopy of latest qualification

(b) Applicants for payment facilities – Evidence of Registration with ICSA (ie) ANY of

(i) ICSA Registration letter (ii) screenshot of ICSA status page (iii) exam result slip